



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

November 18, 2020

6:00 p.m.

MINUTES

Vice-President Mike McElroy read the following notice:

NOTICE IS HEREBY GIVEN that the November 18, 2020 Committee of the Whole Meeting of the Worth Park District Board of Park Commissioners will be held via teleconference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Park Commissioners at the meeting and permitting Park Commissioner attendance via teleconference.

I. CALL TO ORDER - The meeting was called to order at 6:00 p.m. by Vice President Mike McElroy.

II. ROLL CALL

Park Commissioners Present: Mike McElroy, Melissa Brancato, and Matt Urban.

Park Commissioners Absent: Paula Marr (excused) and Dan Feltz (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Brian Piszczek, Superintendent of Parks; Stephanie Analitis, Recreation Supervisor; and Kelly Pezdek, Finance and Human Resources Manager and Secretary to the Board.

Visitors Present: None.

III. VISITOR AND CITIZEN COMMENTS

There were no visitors or citizens present on the teleconference.

IV. ADMINISTRATION, FINANCE & LIABILITY

A. Review of Minutes and Financial Reports

The following minutes were reviewed:

Committee of the Whole Meeting - October 21, 2020

Regular Meeting - October 21, 2020

The October disbursements totaling \$45,964.25 were reviewed by the Park Commissioners.

Recommended Action: That the Board of Park Commissioners approves the Minutes and Financial Reports as presented as part of the Administrative Matters/Consent Agenda during the Regular Board Meeting.

B. Ordinance No. 2020-03 - 2020 Tax Levy Ordinance

Director of Parks and Recreation O'Shaughnessy presented the proposed 2020 Tax Levy. The Levy was prepared to capture as much funding as possible.

As was noted in the presentation, the main points for the 2020 levy are as follows.

- Property taxes are the primary revenue source for the Park District, accounting for approximately 73% of total revenues.
- The EAV is estimated to increase 3.0% to \$179,174,462.
- New growth is estimated at \$670,000.
- The Handicapped fund is levied at its maximum rate of .04.
- Truth in taxation is not required (current proposed levy is at 4.99%

Recommended Action: That the Board of Park Commissioners approves Ordinance No. 2020-03 - 2020 Tax Levy Ordinance.

C. IT Agreement - Heritage Technology Solutions

As follow up to information provided last month, the agreement for IT Services from Heritage Technology Solutions was presented. The transition of service from Proven IT will take place on December 1 without any disruption. The agreement is for two years.

Recommended Action: That the Board of Park Commissioners enter into an agreement with Heritage Technology Solutions for IT service and support for the Worth Park District.

D. Revision to Board of Park Commissioner By-Laws - Chapter XI. Participation in Board Meeting by Electronic Means

Discussion was held regarding the recommended revision to the Board of Park Commissioners By-Laws under Chapter XI - Participation in Board Meeting by Electronic Means. The revision eliminates item No. 13 under the chapter - Electronic participation is permitted in Open Session only.

Recommended Action: That the Board of Park Commissioners revises Chapter XI- Participation in Board Meetings by Electronic Means eliminating item No. 13- Electronic participation is permitted in Open Session Only.

E. Park Bonds Discussion

As a follow up to last month's meeting, an update on the Park Bonds was presented by Director of Parks and Recreation O'Shaughnessy.

Recommended Action: No Action Recommended

F. Credentials Certificate - IAPD Annual Meeting

Each year, the Board of Park Commissioners is to assign delegate(s) to the Annual Business Meeting of IAPD, held at the annual conference in January. Depending on attendance and availability for the conference, delegates (to include up to one main delegate and three alternates) can consist of Board Members, the Secretary, Director, or any paid employee. It has been announced that this year's conference will be a virtual event. It was determined that Robert O'Shaughnessy, Kelly Pezdek, Paula Marr and Dan Feltz would be assigned as delegates.

Recommended Action: That the Board of Park Commissioners assign delegate(s) to the Annual Business Meeting of the IAPD, to be held on Saturday January 30, 2021, 3:30 p.m. at the IAPD/IPRA State Conference (virtually).

V. *FACILITY, PARKS & PLANNING*

A. Parks Department Update

Superintendent of Parks Piszczek presented an update of the Parks Department.

VI. *RECREATION*

A. Recreation Department Update

Recreation Supervisor Analitis presented an update of the Recreation Department.

VII. *UNFINISHED BUSINESS*

There was no Unfinished Business.

VIII. *NEW BUSINESS*

There was no New Business.

IX. *ADJOURNMENT*

The Committee of the Whole Meeting adjourned at 7:02 p.m.

Mike McElroy, Vice-President
Board of Park Commissioners

Kelly Pezdek
Finance and Human Resources Manager
Secretary to the Board