



Charles M. Christensen Terrace Centre - 11500 S. Beloit Ave - Worth, IL - Room 106

**BOARD OF PARK COMMISSIONERS  
REGULAR MEETING  
March 17, 2022  
7:00 p.m.**

***MINUTES***

**I. CALL TO ORDER** - The meeting was called to order at 7:38 p.m. by President Mike McElroy.

**II. ROLL CALL**

Park Commissioners Present: Mike McElroy, Melissa Nagel, Donald Dambek, Rebecca Roberts and Kari Lynn Fickes.

Park Commissioners Absent: None.

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: None

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**IV. VISITOR AND CITIZEN COMMENTS**

There were no visitors or citizens present.

**V. ADMINISTRATIVE MATTERS/CONSENT AGENDA**

A. Minutes of the Committee of the Whole Meeting - February 17, 2022

B. Minutes of the Regular Board Meeting - February 17, 2022

C. Disbursements - February                      Totaling:                      \$ 38,873.24

D. Payroll    Totaling:                      \$ 42,940.37

    • February 24, 2022:                                      \$ 21,612.38

    • March 10, 2022:                                         \$ 21,327.99

E. Financial Reports

**It was moved by Donald Dambek, seconded by Kari Lynn Fickes to approve the Administrative Matters/Consent Agenda. Motion was approved 5-0.**

## **VI. PRESIDENT'S REPORT**

### **A. Correspondence**

President Mike McElroy read the correspondence from IAPD/IPRA Conference thanking Director Robert O'Shaughnessy for his participation in hosting several classes during conference.

President Mike McElroy also read a letter of congratulations to the district for being awarded the GFOA award again this year.

### **B. Public Recognition**

There was no Public Recognition.

## **VII. COMMITTEE REPORTS/ACTION**

### **A. Administration, Finance & Liability**

#### **1. Operations Budget- Tentative - FY 2022-23**

**It was moved by Melissa Nagel, seconded by Donald Dambek that the Board of Park Commissioners approves the Operations Budget- Tentative - FY 2022-23. Motion was approved 5-0.**

### **B. Facilities, Parks and Planning**

#### **1. Capital Projects- FY 2022-23**

**It was moved by Donald Dambek, seconded by Rebecca Roberts that the Board of Park Commissioners approves the Capital Projects - FY 2022-23. Motion was approved 5-0.**

### **C. Recreation**

#### **1. Professional Service- Brochure Printing - FY 2022-23**

**It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes that the Board of Park Commissioners approves the recommendation for American Litho Printing of Milwaukee, WI, for professional services of brochure printing for FY 2022-23. Motion was approved 4-1.**

#### **2. Terrace Centre Rental Rates - FY 2022-23**

**It was moved by Melissa Nagel, seconded by Donald Dambek to approve the Terrace Centre Rental Rates - FY 2022-23. Motion was approved 5-0.**

#### **3. Field Reservations Rates - FY 2022-23**

**It was moved by Rebecca Roberts, seconded by Kari Lynn Fickes to approve the Field Reservation Rates - FY 2022-23. Motion was approved 5-0.**

4. Shelter Reservation Rates - FY 2022-23

**It was moved by Kari Lynn Fickes, seconded by Rebecca Roberts to approve the Shelter Reservation Rates FY 2022-23. Motion was approved 5.0.**

***VIII. DEPARTMENT REPORTS***

A. Recreation

The Recreation Report was included in the board meeting information and was presented by Superintendent of Recreation Analitis at the Committee of the Whole meeting.

B. Parks

The Parks Report was included in the board meeting information and was presented by Superintendent of Parks Piszczek at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

***IX. UNFINISHED BUSINESS***

There was no Unfinished Business.

***X. NEW BUSINESS***

There was discussion to move the Regular Board Meeting time to 6:30 p.m. This would allow the meetings to continue rather than waiting for the next scheduled time if the Committee of the Whole Meeting ends quickly. The Board agreed to have Director of Parks and Recreation O'Shaughnessy pursue this transition.

***XI. EXECUTIVE SESSION***

There was no Executive Session.

***XII. RECONVENE REGULAR MEETING***

***XIII. ADJOURNMENT OF REGULAR MEETING***

**It was moved by Mike McElroy, seconded by Rebecca Roberts to adjourn the Regular Board Meeting at 8:22 p.m. Motion was approved 5-0.**

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Mike McElroy, President  
Board of Park Commissioners

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Kelly Pezdek  
Finance and Human Resources Manager  
Secretary to the Board