



Charles M. Christensen Terrace Centre - Room 101-103 - 11500 S. Beloit Ave - Worth, IL

**BOARD OF PARK COMMISSIONERS
REGULAR MEETING
May 19, 2021
7:00 p.m.**

MINUTES

I. CALL TO ORDER - The meeting was called to order at 7:33 p.m. by President Paula Marr.

II. ROLL CALL

Park Commissioners Present: Paula Marr, Mike McElroy, Melissa Nagel and Matt Urban (participated via teleconference at 7:52 p.m.).

Park Commissioners Absent: Dan Feltz (excused).

Staff Members Present: Robert O'Shaughnessy, Director of Parks and Recreation; Stephanie Analitis, Superintendent of Recreation; and Kelly Pezdek, Finance and Human Resources Manager/Secretary to the Board.

Visitors Present: Donald Dambek, Park Commissioner-Elect; Audrey Dambek, Worth, IL; and David and Leslie Blanks, Worth IL.

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

IV. VISITOR AND CITIZEN COMMENTS

David Blanks, Pack 3668 Cubmaster, requested of the Board for Pack 3668 to join with the Park District through an Adopt a Parks Program, where the Pack would dedicate their time to helping keep the parks (or a specific park) clean. In addition, the Pack would like to plant and maintain the Community Gardens at the Terrace Centre.

The Park Board was in consensus to partnering with the Pack and gave the tentative approval for the Pack to begin this service at Gale Moore Park. A more formal approval and resolution noting the program would be forthcoming.

V. ADMINISTRATIVE MATTERS/CONSENT AGENDA

A. Minutes of the Committee of the Whole Meeting - April 21, 2021

B. Minutes of the Regular Board Meeting - April 21, 2021

C. Minutes of the Special Meeting - April 28, 2021

D. Disbursements - April

Totaling:

\$ 44,974.50

E. Payroll	Totaling:	\$ 40,283.97
• April 22, 2021:		\$ 19,959.28
• May 6, 2021:		\$ 20,324.69

F. Financial Reports

It was moved by Mike McElroy, seconded by Melissa Nagel to approve the Administrative Matters/Consent Agenda. Motion was approved 3-0.

VI. PRESIDENT'S REPORT

A. Correspondence

President Marr referred the Board to correspondence from residents living near Penny Park and a resident inquiring about the Lucas Berg Pit.

Commissioner McElroy gave an update on the MWRD and the Lucas Berg Pit.

B. Public Recognition

There was no Public Recognition.

VII. COMMITTEE REPORTS/ACTION

A. Administration, Finance & Liability

1. Operation Budget - Final- FY 2021-22

It was moved by Melissa Nagel, seconded by Mike McElroy to adopt the Operations Budget - Final- FY 2021-22. Motion was approved 4-0.

2. Ordinance No. 2021-02 - Budget and Appropriation Ordinance

It was moved by Mike McElroy, seconded by Paula Marr to adopt Ordinance No. 2021-02 - Budget and Appropriation Ordinance and direct appropriate staff to file a certified copy of the ordinance with the Cook County Clerk within 30 days of adoption. Motion was approved 4-0.

3. New Board Member Orientation Manual

It was moved by Paula Marr, seconded by Mike McElroy to approve the New Board Member Orientation Manual. Motion was approved 4-0.

B. Facilities, Parks and Planning

1. Professional Services Proposal - Master Plan Update

This item was tabled for discussion at a Special Meeting scheduled for June 9, 2021, at 6:00 p.m.

2. Professional Services Proposal - OSLAD Grant Preparation

This item was tabled for discussion at a Special Meeting scheduled for June 9, 2021, at 6:00 p.m.

3. Service Agreement - Stanley Access Technologies

It was moved by Melissa Nagel, seconded by Mike McElroy to enter into a Service Agreement (one year) with Stanley Access Technologies of Elgin, IL for inspection and maintenance services of the main entrance doors of the Park District Terrace Centre. Motion was approved 4-0.

C. Recreation

No Action Recommended.

VIII. DEPARTMENT REPORTS

A. Recreation

The Recreation Report was included in the board meeting information and was presented by Superintendent of Recreation Analitis.

B. Parks

The Parks Report was included in the board meeting information and was presented by Superintendent of Parks Piszczek at the Committee of the Whole Meeting.

C. Administration

The Administration Report was included in the board meeting information and was presented by Director of Parks and Recreation O'Shaughnessy.

IX. CERTIFICATION OF ELECTION RESULTS

Final election results concluded that Paula Marr will be filling a 6-year term, Melissa Nagel a 4-year term and Donald Dambek a 6-year term on the Board of Park Commissioners

X. OATH OF OFFICE FOR NEWLY ELECTED COMMISSIONERS

Secretary to the Board Pezdek conducted the Oath of Office for newly elected Park Commissioners, Paula Marr, Melissa Nagel and Donald Dambek.

XI. UNFINISHED BUSINESS

There was no Unfinished Business.

XII. NEW BUSINESS

A. Elections

1. President- Mike McElroy

It was moved by Paula Marr, seconded by Melissa Nagel to elect Mike McElroy as President for the Fiscal Year 2021-22. Motion was approved 3-1.

2. Vice President

It was moved by Melissa Nagel, seconded by Mike McElroy to elect Paula

Marr as Vice President for the Fiscal Year 2021-22. Motion was approved 4-0.

3. Treasurer

It was moved by Mike McElroy, seconded by Paula Marr to elect Melissa Nagel as Treasurer for the Fiscal Year 2021-22. Motion was approved 4-0.

4. Alternate Treasurer

It was moved by Mike McElroy, seconded by Melissa Nagel to elect Donald Dambek as Alternate Treasurer for the Fiscal Year 2021-22. Motion was approved 4-0.

B. Appointments

1. Director of Parks and Recreation

It was moved by Melissa Nagel, seconded by Mike McElroy that the Board of Park Commissioners appoints Robert O'Shaughnessy as the Director of Parks and Recreation for the Worth Park District. Motion was approved 4-0.

2. Park District Law Firm

It was moved by Paula Marr, seconded by Mike McElroy that the Board of Park Commissioners appoints the firm Louis F. Cainkar, Ltd. to provide legal services to the Worth Park District. Motion was approved 4-0.

3. Ethics Officer

It was moved by Melissa Nagel, seconded by Mike McElroy that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Ethics Officer for the Worth Park District. Motion was approved 4-0.

4. Freedom of Information Act (FOIA) Officer

It was moved by Donald Dambek, seconded by Mike McElroy that the Board of Park Commissioners appoints Robert O'Shaughnessy, Director of Parks and Recreation as the Freedom of Information Act (FOIA) Officer for the Worth Park District. Motion was approved 4-0.

5. Open Meetings Act (OMA) Officers

It was moved by Paula Marr, seconded by Melissa Nagel that the Board of Park Commissioners appoints Mike McElroy, Commissioner and Kelly Pezdek, Finance and Human Resources Manager, as the Open Meetings Act (OMA) Officers for the Worth Park District. Motion was approved 4-0.

6. Secretary to the Board

It was moved by Donald Dambek, seconded by Mike McElroy that the Board of Park Commissioners appoints Kelly Pezdek, Finance and Human Resources Manager, as the Secretary to the Board of Park Commissioners. Motion was approved 4-0.

C. Committees

1. Administration, Finance & Liability
2. Facility, Parks & Planning
3. Recreation

It was moved by Paula Marr, seconded by Mike McElroy that the Board of Park Commissioners establish three working committees of the Board: (1) Administration, Finance & Liability; (2) Facility, Parks & Planning; and (3) Recreation to meet one time per month as a Committee of the Whole. Motion was approved 4-0.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. RECONVENE REGULAR MEETING

XV. ADJOURNMENT OF REGULAR MEETING

It was moved by Paula Marr, seconded by Mike McElroy to adjourn the Regular Board Meeting at 8:44 p.m. Motion was approved 4-0.

Paula Marr, President
Board of Park Commissioners

Kelly Pezdek
Secretary to the Board